

**CENTER FOR HEARING & DEAF SERVICES
REQUEST AN ASL INTERPRETER**

Please complete the form below if you would like to request an ASL interpreter. **Please note:** if the date of your request is **less than TWO BUSINESS DAYS** from the date of the assignment (or from the date you will need an interpreter), please complete the form below and **CALL: 412-281-1375** (Pittsburgh) or **724-832-7602** (Westmoreland) to ensure that an interpreter will be assigned.

Interpreting Services: Request an ASL Interpreter

- * Today's Date (mm/dd/yyyy)
- * Name
- * Phone
- Fax
- * Email
- * Date(s) interpreter needed
 (mm/dd/yyyy)
- * Day(s) of the week
- * Start Time (*please indicate AM or PM*)
- * Finish Time (*please indicate AM or PM*)
- * Purpose/Situation

- * Onsite Contact Name
- * Onsite Contact Number
- Alternate Contact Name
- Alternate Contact Number
- Notes

- * Interpreting Location & Directions
 (Address, including suite #, floor,
 street, town, zip)

- * Billing Information - Company Name

- * Attention

- * Address

- * City, State, Zip

- * Phone

Please email this request to the interpreting department:

Pittsburgh office: dmatthews@hdscenter.org; jjblasco@hdscenter.org; jeng@hdscenter.org

Westmoreland office: rmacik@hdscenter.org; lmcmillen@hdscenter.org